

**Lake Ozark Fire District
Public Meeting Minutes
Date 7/13/2023**

The Lake Ozark Fire Protection District met in regular session on Thursday July 13, 2023. The meeting was called to order at 3:33 pm by Director Kempf.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer
 Director Ed Dobson
 Fire Chief/Marc Carr
 Deputy Chief-Operations/Brandon Roberts
 Deputy Chief-EMS/ Matt Hegel
 Deputy Chief - Training/David Woodward
 Building Inspector/ Charles Misenheimer
 Attorney/Michael Schmid
 Secretary/Michelle Kauten
 Finance Control Officer/Amy Heier

Public Attendees: none

PUBLIC COMMENT:

- None

MINUTES June 22 and 29, 2023: A motion to approve the minutes from meetings held on June 22 and 29, was made by Director Faulconer, and seconded by Director Dobson, motion passed and carried.

FINANCE CONTROL OFFICER REPORT:

- The June Financials were presented to the Board. Included is a new report named QB Payroll Summary for your review, at the end of the financials.

BILLING: A motion to approve the billing was made by Director Kempf and seconded by Director Dobson, motion passed and carried.

BOARD MEMBER REPORT:

- TIF within our District, making sure we are informed properly on the process and are receiving the correct amount annually..
- Performance Reviews – The Board to meet soon and work on a list of goals and expectations for the Chiefs, Finance Control Officer, and Administrative Assistant for future evaluations.

FIRE CHIEF REPORT:

- June statistics are attached.
- PowerFest debrief with all partners successful. High likelihood of this event being absorbed by The Shootout next year.
- All election details confirmed with Miller and Camden Co, Local working on signs, etc.
- “Tailboard Talks” completed with all 3 shifts for the month of June.
- Completed a radio interview with Tony Hermann, no negative feedback during his show.
- Working on community events/open houses/POA meetings for dissemination of the ask.

- 2nd ladder truck is finished with paint, still probably 2 weeks from delivery.
- 1st ladder truck is partially wrapped and lit, waiting on additional supplies.
- Still no update on the Tahoe state bid order bank opening, but we do have ability for emergency purchase of a single 2023 unit that another agency backed out of.
- Station 3 missed first completion date, but should be nearing completion by next week.
- Chief Hegel and Chief Roberts are in the process of completing their 3rd week—DOING GREAT WORK!
- Biannual Promotional testing placed on hold.
- Application period open to establish an eligibility listing—more to come.
- Next Meeting scheduled for August 24th @ 3:30 pm
- Director Faulconer asked the Chief to look into Camden County possibly adopting the senior citizen tax refund after their taxes are filed and if and how that could affect the District.

DEPUTY CHIEF-OPERATIONS REPORT:

- **Promotional Process:** Due to questions and concerns surrounding the promotional process, it was decided to postpone it temporarily. The district aims to collaboratively address the confusion and ensure a fair and transparent process. While a tentative date has not been set, any questions from the board can be addressed during an Executive session.
- **Work Compensation Process and Injury Reporting:** Discussions have occurred with MEM (Missouri Employers Mutual) on revamping our work comp process to close out open claims effectively. Additionally, we are working on implementing an injury reporting process as requested by MEM. This will ensure accurate reporting of on-the-job injuries. It is important to note that this initiative does not diminish the significance of MedCor and current utilization.
- **Policy Proposal Review:** A policy proposal related to the aforementioned matters has been sent to Michael (Board Attorney) for legal compliance review. We await his feedback to proceed with implementation.
- **District Chaplain RFP:** Apologies for the oversight in not bringing this matter to your attention last month. Lee Morris has completed, reviewed, and edited the RFP for the District Chaplain position.
- **Car 201 Radio Installation:** Collaborating with Battalion Chief Hancock, efforts are underway to install radios in Car 201(DC-Operations), ensuring its full utilization as a staff vehicle. Progress will be updated accordingly.
- **Standard Operating Guidelines (SOG) Reformatting:** Michelle and I have been working on reformatting the SOGs to enhance their professional appearance and prepare them for publication on our new website. This will ensure accessibility and ease of reference for the entire district. *(In this binder, you will see an example of the new look SOG)*
- **New Collapse/Exclusion Zone SOG:** A new Collapse/Exclusion Zone SOG has been distributed to Battalion Chiefs and company officers for review and input. Deputy Chief Woodward will lead a training evolution in collaboration with the department to ensure familiarity and understanding of the new SOG.

DEPUTY CHIEF-EMS REPORT:

- June EMS Statistics – See Attached
- Almost finished with organization and inventory of supply room. Inventory control audit ongoing.
- Vending machine functioning as intended, only items missing are backordered. Visiting need and alternatives for backordered items.

- Attended monthly behavioral health meeting at LRH, hopefully more resources to be available in the area soon to lessen strain on emergency services.
- Narcotics Locks on ambulances are connected to station Wifi and can be used, monitored, and programmed as intended.
- Sierra wireless systems all updated to enable remote management functions, internet service restored to all but 1 out of service ambulance, will be working soon.
- No new news on ARPA Grant. Ventilators not ordered yet. Protocol for ventilator use will be ready when they are ordered. Zoll rep has been in contact, assured pricing would remain the same even though quote is expired.
- Working with AMB to expedite transfer of patient information in effort to speed up payment of accounts.
- Still reviewing EMS related contracts.
- Medic 22 front brake issue, being rectified. M22 and M23 emissions recall. Not scheduled yet. Ford claims less than 1 day repair for each.

DEPUTY CHIEF - TRAINING REPORT:

- **Hiring list** - We are currently building an eligibility list for 2023-24 for Fire-Medics and Fire-EMTs. This will be for future vacancies and any staffing increases. Closing date: July 28th. We currently have one (1) paramedic with certifications, one (1) EMT with certifications, and one (1) medic without certifications.
- **Training on Radar** -
 - All three shifts are attending lithium battery dangers training this week.
 - All three shifts have now completed their night training where they performed rope rescue in the dark. All three shifts did fantastically and met or exceeded my expectations. Great job everyone!
 - All three shifts will be participating in a lake wide water supply training next week. We will be providing an engine and a battalion chief for the training each morning.
- **Upcoming conference** - Revolutionary Fire Tactics at the Lake is July 28-30. I will have some vacation time before and after the conference to ensure everything is ready. All on duty personnel will be attending the conference at the Regalia. There is a large vendor show and networking event on the evening of the 28th. The board is openly encouraged to attend and have fun. Chief Haigh will be teaching on Saturday if any board members would like to attend at no cost to the district. 100% of the proceeds from the conference go to the Lake Area FOOLS and other additional non-profits.
- **Truck Committee** - The truck committee has been working diligently to prepare the best spec for the community. This committee is committed to assuring that the specification we move forward with is safe, efficient and within our budget.
- **Open House from My Perspective** - The open house was a wild success! I am so proud of the guys and gals who took the extra time to help and make sure everything was ready and then showed up and had huge smiles on their faces while they interacted with the public. The trucks, buildings, and the guys all looked sharp! I look forward to the second event planned at 17:30 on the 25th at our Station 2.
- **Website** - We should be ready to “flip the switch as soon as we are 100% on our codes/permitting side and the application side of the website. There are a few small items that we have been working on this week that we will be finishing. Once switched all our wildest dreams of a quality public safety entity website should be reality.

FIRE CODE OFFICIAL REPORT:

- **Training**. None.

- **OBFPD Public Hearing/Open Flame Ordinance:** I believe the final reading of the grill/open flame ordinance is this week. At our Code Officials meeting last week, the two jurisdictions involved expressed high confidence that the bill would become an ordinance and that they would begin enforcement in the next 30 days. It's my understanding that each jurisdiction enforcing the ordinance will not be checking every condo balcony. The condo associations can self-police the issue, the inspector would respond to a violation complaint, or possibly see a violation during the course of a different inspection. We can discuss more about this topic at the meeting.
- **Station 3 Mold Remediation:** As of the writing of this report, the remediation project is scheduled to be completed on July 13th. The contractor has been having a difficult time getting the subs to return and finish the job. Additionally, we found a condensation issue on the main supply trunk above the unit in the utility room. The HVAC sub is scheduled to correct all issues and contract items on Tuesday the 11th. The final cleaning of the project area is scheduled for Wednesday the 12th. Misenheimer reported the installation of the HVAC did not go as planned and we are not ready to sign off on the project quite yet.
- **Current Construction Projects:** Updates:
 1. "Donut Palace" Construction has begun on a donut shop between Station 1 and Rockwood Motel on Bagnell Dam Blvd. The footings and foundation walls have been poured. The contractor has back-filled the foundation and is currently installing the under slab plumbing.
 2. "Eagle Stop" Construction has begun on a new 5,400 sqft convenience store/gas station on Hwy. W. It is the site of the old Rick's C Store. Foundation walls have been poured and the contractor is prepping to pour the slab.
 3. "The Cove" A 21 lot single family subdivision off Golden Rod Rd. Seven permits have been issued for homes currently under various phases of construction.
 4. "The Havens at Four Seasons" A 39 unit condo building. Parts of the building are at different stages of construction; anywhere from rough-in stage to texturing and painting.
 5. "Four Seasons Aquatic Center" The roof and sheathing have been installed. Interior walls have been framed and some additional pool plumbing has been installed.
- **Dock Inspection Report.** Attached.
- **Dock Permits to Date:** 115
- **Building Permits to Date:** 67
- **Fireworks Permits to Date:** 11

UNION REPRESENTATIVE:

- None

OLD BUSINESS:

- 201 Dodge - A motion to keep this truck for District use was made by Director Kempf, seconded by Director Dobson, motion passed and carried.

- Update on Station 2 Garage Door – the work should be completed by the end of August for it to be fully operational again.

NEW BUSINESS:

- **A motion to approve the purchase of a 2023 Tahoe for \$63,206.00 off the state bid as the new Battalion Chief response vehicle was made by Director Faulconer, seconded by Director Dobson. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.**
- Chief Carr asked the Board for permission to send 3 chiefs to the Fire Rescue International Conference in Kansas City August 16-18th for \$4248.00. **A motion was made to give permission to send 3 chiefs to the Fire Rescue International Conference in Kansas City August 16-18th for \$4248.00 by Director Faulconer, seconded by Director Dobson, motion passed and carried.**
- Conflict of Interest Resolution – It was decided that all 4 chiefs will fill out annual financial disclosure forms. **A motion to approve Resolution No. 2023-001 Conflicts of Interest was made by Director Faulconer, seconded by Director Dobson. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.**

MISCELLANEOUS HEARINGS:

- None

Motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Kempf and seconded by Director Dobson at 4:45pm. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.

Reconvene at 6:31 pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

A motion was made to make Brandon Roberts the District's official custodian of records by Director Kempf, seconded by Director Dobson, motion passed and carried.

ADJOURN: With no further business to come before the Board, a motion was made by Director Faulconer and seconded by Director Dobson to adjourn. Meeting adjourned at 6:32pm. **Roll call vote: Kempf -aye; Dobson-aye; Faulconer-aye.**

Minutes approved on:

8/24/2023



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

