

**Lake Ozark Fire District  
Public Meeting Minutes  
Date 6/22/2023**

The Lake Ozark Fire Protection District met in regular session on Thursday June 22, 2023. The meeting was called to order at 3:36 pm by Director Dobson.

Present: Chairman, Charlie Kempf - Absent  
Director/Treasurer/ Paul Faulconer  
Director Ed Dobson  
Fire Chief/Marc Carr  
Deputy Chief-Operations/Brandon Roberts  
Deputy Chief-EMS/ Matt Hegel  
Deputy Chief - Training/David Woodward  
Building Inspector/ Charles Misenheimer  
Attorney/Michael Schmid  
Secretary/Michelle Kauten - absent  
Finance Control Officer/Amy Heier  
BC – David Matusik  
Captain – Rustin Stewart  
FF – Cameron East

Public Attendees: Ranita Jones, Bob Thomas

**PUBLIC COMMENT:**

No Public Comment

**MINUTES May 1, 10 and 25, 2023:** A motion to approve the minutes from meetings held on May 1, 10 and 25, was made by Director Faulconer, and seconded by Director Dobson, motion passed and carried.

**FINANCE CONTROL OFFICER REPORT:**

- The May Financials were presented to the Board.
- MoSIP Investment Account – The first group of CDs purchased in February matured on May 15, 2023, with a net earned interest of \$6,790.24. The next maturation date is August 14, 2023, with an estimated earned interest of \$35,644.38. Transaction Details are included in the Financial Statements.
- Request that since Chief Carr refuses to accept a district cell phone that we provide a stipend for the use of his personal phone. \$51.02 is paid for the other cell phone plans. **A motion to approve providing a stipend to Fire Chief Carr of \$51.02 for use of his personal phone to conduct District business was made by Director Dobson, seconded by Director Faulconer, motion passed and carried.**
- Request Paul Faulconer’s signature on the Client Contact form for John Hancock Investments. This is to add Chief Carr as a contact and authorized access.

Added Item – Auditors Report received just this afternoon. Heier will forward to board members for review. Director Faulconer requests to set up conference call or Teams call with Auditor for presentation. Heier will get that set up asap.

**BILLING:** A motion to approve the billing was made by Director Faulconer and seconded by Director Dobson, motion passed and carried.

**FIRE CHIEF REPORT:**

- Brandon Pharr and Shane Merrill both currently out with injuries
- May statistics are attached.
- 3-year strategic plan still being drafted at present
- Powerfest Event was successful, with only 1 medical incident-not race related.
  - Debrief with all disciplines for this event scheduled for 6/29
- All appropriate paperwork submitted to Miller and Camden Co Clerks for August ballot.
- Radio interview with KRMS completed, several more to follow on the tax issue as well as coverage by KY3 in the coming weeks.
- Working on community events/open houses/POA meetings for dissemination of the ask
- 2<sup>nd</sup> ladder truck is currently finishing up in the paint shop, no change in ETA thus far
- 1st ladder truck slated for wrap/re-stripe 6/26-6/30 and lighting upgrades are slowly arriving.
- Still no update on the Tahoe state bid order bank opening—I touch base weekly.
- Station 3 project is ahead of schedule and hopes to be released back to normal operations on 6/26
- Chief Hegel and Chief Roberts are in the process of completing their 3<sup>rd</sup> week—DOING GREAT WORK!
- Biannual Promotional testing to begin in July.
- Application period open to establish an eligibility listing—more to come.
- Next Meeting scheduled for July 13<sup>th</sup> @ 3:30 pm

**DEPUTY CHIEF-OPERATIONS REPORT:**

- **Policy Review and Revision** - We have collaborated, spearheaded by the command staff, Michelle, and myself, to ensure that all policies are up-to-date, legally compliant, and reflective of professional standards. Once the Union, BCs, Company Officers, and the BOD have had the opportunity to review, these policies will be complete and disseminated district-wide.
- **Proposed Changes to the "Step Up" Process and Finalized Promotional Process** - Recognizing the importance of career development and succession planning, the command staff and I have actively evaluated the current process. Promotional Process has been finalized with Ergometrics, and promotional announcements have been sent out district-wide. Promotional testing for Captain will be July 17<sup>th</sup> or 18<sup>th</sup>, and for Battalion Chief will be July 20<sup>th</sup> or 21<sup>st</sup>.
- **Equipment Updates** – Holmatro Battery Recall - we received necessary information from Holmatro, our battery-powered extrication equipment supplier, regarding a recall on specific batteries. Swift action was taken, and the recommended process for battery replacement was promptly executed.
- **New Hire Process** - DC Woodward and I have been diligently working on enhancing the new hire process.
- **Physicals** - The district's annual physicals have been tentatively scheduled with LifeScan Wellness for August, with Member Blood draws to be completed ten days before the physical. It

has also been arranged for Chest X-rays to be completed as well. LifeScan Wellness will complete all tasks here at Station 1.

### **DEPUTY CHIEF-EMS REPORT:**

- May EMS Statistics
- Began overview of Supply room. Vending Machine is functioning as designed, all stock levels are set, manufacturer lot numbers and expirations dates are set. Machine will now alert to low stock and when medications expire in 30 days.
- All expired medications but 1 have been restocked or rectified.
- Starting the process of auditing supply use and setting stock and restock levels in room and on trucks to minimize wasteful spending and down time/ out of zone time on ambulances.
- Medical protocol review has begun. Met with Dr. Shen. He is open to changes and awaiting new protocols for review. Members of the district have been advised to start submitting ideas for protocol update.
- Paramedic program has started with JCAD! More to come from Chief Woodward on that.
- Attended quarterly EMS meeting at Lake Regional, discussed Stroke, STEMI, and Trauma. For trauma and burns, discussed and compared noted between other area services on triage and transport destination decisions for patients.
- ARPA grant is coming closer for Ventilators for ambulances. See attached for quote information. Single source letter available upon request. Zoll representative for the ventilators said even though the bid is only good through 6/30/23 the price will not change for the quote for ARPA grant. **A motion to approve the ordering of Z011 Ventilators when the ARPA grant funds are available made by Director Dobson, seconded by Director Faulconer, motion passed and carried.**
- Attended Labor Management Meeting.
- Medic 22 transmission recall work completed and back in service.
- Reviewing contracts with vendors (EMS Billing, Biohazard removal, Oxygen, ect.) to see how many are still current and if any need to be re-bid. More to come.

### **DEPUTY CHIEF - TRAINING REPORT:**

- **Training:**
  - Electric/Lithium-Ion Battery training is scheduled in July. (Sunrise and LOFPD are joining forces to assure this class is available to both sides of the lake, to all three shifts.)
  - IAFF illicit drug class is scheduled in August.
  - Night technical Rescue training has gone very well. The last class is this evening.
- **LAESA Training and Training Officers meeting:** All three shifts trained with the other lake area departments on "Mayday" and self-rescue. We vision a lake area wide SOG to guide everyone on the same process to assure unity. July-December planned out and scheduled.
- **Eligibility List:** Chief Roberts and I have been collaborating on a release of a hiring list process to be prepared to replace retiring members and attrition at the current staffing level and to be ready to add personnel as appropriate pending the outcome of the tax initiative and the department plan.
- **Website Update:** Michelle and I have been working hard on the transition to the new website/marketing team. We are in the final stages and look forward to making the move very soon.

- **Open House/PR** - We are planning an open house at Station 2 to provide some fun and activities for the local children. Additionally, we will teach hands only CPR, the Safety Trailer and other community risk reduction activities. The dates are not set as of this meeting. This event will be A-political.
- **Paramedic Program**- The inaugural program began last week and is going well. The training laptop passed away quietly in its sleep and a new one replaced the antiquated unit. Six (6) area students are participating in the satellite program.
- **MEM Safety Grant** - We have applied for a safety grant through MEM to reduce slips, trips, and falls on fire/EMS/rescue scenes. The maximum grant funds available is \$11,000. The goal is to match 50%. To improve all four of our 16-year-old apparatus with better “white lights” would be close to \$22,000. I would like to request board permission to proceed. All pricing would be submitted in accordance with the procurement policy. **A motion to grant permission to proceed applying for a safety grant through MEM was made by Director Dobson, seconded by Director Faulconer, motion passed and carried.**
- **New Headlights** - To improve night driving safety and reduce potential for motor vehicle collisions, we have utilized part of the Osage Nation donation to purchase high quality replacement headlights and improve forward lighting for E21, 22, 23, Rescue 21, Tanker 23, L21, Medic 21, 22, and 23. This has been a high demand issue for many years and would not have been possible without the donation.
- **RFP Engine 21** - The truck committee would like to begin soliciting for our new pumper. The committee has a general specification ready and would like to send the spec sheet to several vendors to compare the various qualities of the different manufacturers. There is currently 30-48 month wait on new apparatus, depending on the manufacturer. This request is only permission to move forward with exploring different brands and not to purchase anything regarding apparatus. **A motion was made granting permission to move forward with exploring different vendors and manufacturers of pumper trucks by Director Dobson, seconded by Director Faulconer, motion passed and carried.**
- **L21/L22** - Equipment is still showing up for L21. The equipment committee has been charged with the duty of finding all necessary equipment for L22. We are all going to use as much equipment as we already have as possible. L22 is in the body shop being prepped for paint. L21 goes to Envision next week for its wrap and then the lighting will be upgraded. Thank you to everyone who has worked so hard to make this process run smoothly and without any less service to the public.

#### **FIRE CODE OFFICIAL REPORT:**

- **Training.** None.
- **OBFPD Public Hearing:** The 90 day public hearing set by OBFPD Board of Directors in regard to grills on balconies is set to expire in July. At that time, the final reading will take place and the ordinance will be adopted and enforced. The City of Osage Beach will also begin enforcing the new ordinance as well since they have also adopted the Fire Code.
- **Station 3 Mold Remediation:** The post remediation mold test came back negative. All disturbed walls were insulated, and drywall was hung. The HVAC Technicians installed the new HVAC equipment and duct work last week. The painters are scheduled for this week. Once the painters are finished, fixtures will be installed, the upstairs will be professionally cleaned, and we will perform our final walkthrough. The anticipated turnover date is June 26.
- **Current Construction Projects:** Updates:

1. "Donut Palace" Construction has begun on a donut shop between Station 1 and Rockwood Motel on Bagnell Dam Blvd. The footings and foundation walls have been poured. The contractor is currently working on site grading and placing some retaining walls.
2. "Eagle Stop" Construction has begun on a new 5,400 sqft convenience store/gas station on Hwy. W. It is the site of the old Rick's C Store. The footings have been poured and foundation walls are scheduled for this week. The contractor has also been making repairs to the fuel pump canopy.
3. "The Cove" A 21 lot single family subdivision off Golden Rod Rd. Seven permits have been issued for homes currently under various phases of construction. The first final/occupancy inspection is scheduled for this week.
4. "The Havens at Four Seasons" A 39 unit condo building. Located at Vintage Landing off of HH. All floors on ½ of the building have been insulated and the contractor is currently installing drywall. The other ½ of the building is currently being roughed in.
5. "Four Seasons Aquatic Center" Progress has been slow over the past few months. The contractor has some metal stud walls installed and some wall sheathing. Excavation for the indoor pool was done last week.
6. "Big O Tires" The building is complete and open for business.
  - **Dock Inspection Report.** 2<sup>nd</sup> Quarter report will be provided at the July BOD meeting.
  - **Dock Permits to Date:** 102
  - **Building Permits to Date:** 61
  - **Fireworks Permits to Date:** 9

#### **UNION REPRESENTATIVE:**

Cameron East reports that the Shop has nothing to report that isn't already mentioned in other reports. He does need a signature by Director Kempf that had been previously missed. Director Dobson will text and ask him to stop in.

#### **OLD BUSINESS:**

Chief Carr reports that the quote on repairing the bay doors (replace lower panel & repair upper panel) received from Brookline \$6419.75 and Dulle \$11,000.00. Director Faulconer motioned to move forward with repairs and hire Brookline, seconded by Director Dobson, motion passed and carried.

#### **NEW BUSINESS:**

Chief Carr has had a conversation with the Chevy Dealer, they have a 2023 Tahoe available for purchase soon. It had been ordered through state bid and then the order was cancelled. Chief Carr requests an RFQ to purchase. Director Dobson motions to move ahead with RFQ, Director Faulconer seconds, motion passed and carried.

**MISCELLANEOUS HEARINGS:**

- None

**Motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Faulconer and seconded by Director Dobson at 4:33pm. Roll call vote: Kempf - absent; Faulconer- aye; Dobson - aye.**

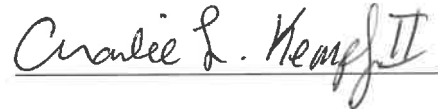
**Reconvene at 5:25pm**

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

**ADJOURN:** With no further business to come before the Board, a motion was made by Director Dobson and seconded by Director Faulconer to adjourn. Meeting adjourned at 5:25 pm. **Roll call vote: Kempf -absent; Dobson-aye; Faulconer-aye.**

Minutes approved on:

7/13/2023



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

**Lake Ozark Fire District**  
**Public Meeting Minutes**  
Date 06/29/2023

The Lake Ozark Fire Protection District met in a special meeting on Thursday June 29, 2023. The meeting was called to order at 3:05PM by Director Dobson and roll call was taken.

Present: Chairman, Charlie Kempf - absent  
Director/Treasurer/ Paul Faulconer (via Teams)  
Director Ed Dobson (via Teams)  
Attorney/Michael Schmid (via conference call)  
Fire Chief/Marc Carr (via Teams)  
Deputy Chief/Matt Hegel  
Fire Code Official/Charlie Misenheimer  
Finance Control Officer/Amy Heier  
Secretary/Michelle Kauten

Public Attendees: Lindsey Graves (via conference call)

Audit Report: Lindsey Graves from Graves and Associates presented the 2022 Audit Report via conference call. Overall, everything looks good and the Board members were satisfied with the report. **A motion was made to approve the audit by Director Dobson, seconded by Director Faulconer. Roll call vote: Kempf -absent; Dobson-aye; Faulconer-aye.**

Lindsey Graves disconnected from the conference call.

**ADJOURN:** With no further business to come before the Board, a motion was made by Director Dobson and seconded by Director Faulconer to adjourn. Meeting adjourned at 3:20PM. **Roll call vote: Kempf -absent; Dobson-aye; Faulconer-aye.**

7/13/2023

Minutes approved on:

  
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Charlie Kempf, Board President

  
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Michelle Kauten, Board Secretary

