

Lake Ozark Fire Protection District
March 5, 2025
Public Meeting Minutes

The Lake Ozark Fire Protection District met in a special session on Wednesday, March 5, 2025. The meeting was called to order at 7:57a.m. by Director Kempf and roll call was taken. **Roll call vote: Kempf – aye; Faulconer – aye; Bayless – aye.**

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer
 Director Mike Bayless
 Deputy Chief – Prof. Development Jerry Blomberg
 Board Secretary/Michelle Kauten

Public Attendees: None

Motion to close this meeting and move into Executive Session as allowed by State Statute was made by Director Kempf seconded by Director Bayless at 7:58a.m. **Roll call vote: Kempf – aye; Faulconer – aye; Bayless – aye.**

Reconvene at 9:00 a.m.

The Board came back into regular session and announced the following were discussed in the Executive Session: personnel matters.

A motion was made to hire Jerry Blomberg as the LOFPD Fire Chief by Director Bayless, seconded by Director Faulconer. **Roll call vote: Kempf – aye; Faulconer – aye; Bayless – aye.**

ADJOURN: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Bayless to adjourn. Meeting adjourned at 9:03 a.m. **Roll call vote: Kempf – aye; Faulconer – aye; Bayless – aye.**

Minutes approved on:

3-27-25



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

Lake Ozark Fire District
Public Meeting Minutes
Date 03/27/2025

The Lake Ozark Fire Protection District met in regular session on Thursday March 27, 2025. The meeting was called to order at 3:30PM by Director Kempf and the pledge of allegiance was said.

Present:

- Chairman, Charlie Kempf
- Director/Treasurer/ Paul Faulconer
- Director Mike Bayless
- Fire Chief/Jerry Blomberg
- Interim Deputy Chief-Operations/Ryan Vaughn
- Deputy Chief-EMS/ Matt Hegel
- Building Inspector/ Charles Misenheimer
- Attorney Michael Schmid - absent
- Secretary/Michelle Kauten
- Finance Control Officer/Amy Heier
- Building Inspector Jake Spencer
- BC Hutzler
- Captain Lowry
- Captain Stewart
- FF Harris
- FF Allison
- FF Merrill
- Captain Freese
- FF Morris
- FF Phillips
- FF Brickey
- FF Smith
- FF Kerr
- FF Weiss
- FF Cody

Public Attendees: Dave Matusik

PUBLIC COMMENT:

- None

MINUTES February 18, 20, and 21 and March 5, 2025: A motion to approve the minutes from the meetings held on February 18, 20, and 21, and March 5, 2025, was made by Director Kempf and seconded by Director Faulconer, motion passed and carried.

FINANCE CONTROL OFFICER REPORT:

- Financial Reports Attached for February 2025
- The Benefits Committee is preparing RFPs for Property & Liability, Work Comp. and Health Insurance Brokers.

BILLING: A motion to approve the billing was made by Director Bayless and seconded by Director Faulconer, motion passed and carried.

FIRE CHIEF REPORT:

- **Critical Illness Pool:** Conversations with the Critical Illness Pool providers and research indicates the out-of-pocket cost year one would be less than \$7K
- **LAESA Fee Schedule for special events:** Lake Area Chiefs are developing a fee schedule. The Chiefs felt it best if one common schedule was developed for the area.
- **Deputy Chief of Training opening:** Draft job description and advertisement attached, would like to begin advertising March 31, with a hiring plan based on the number of applicants developed after closing after the application deadline of April 5th. Job Description yet to be agreed upon by the FC and Shop Steward. **A motion was made to approve advertising the Deputy Chief - Training job once the Shop and Admin agree on the job description by Director Bayless, seconded by Director Kempf, motion passed and carried.**
- **Shift meetings** were conducted in the week of March 17th, gathered input from all attendees.
- **Payroll Correction** notification sent out, adjustment will be received on the March 28th paycheck.
- 2024 Annual Report attached.
- **Burn ban** will expire April 1, if weather conditions permit.
- **Interim Directive issued** – New personnel will count for staffing after 10 shifts. Policy pending.
- **Open house** scheduled for May 2, 4PM-7PM
- Command staff is investigating the purchase of replacement chairs for the conference room and replacement of the kitchen chairs. Demo chairs for the conference room delivered by Schriefer's from Jefferson City for evaluation. Estimated cost is \$4000. **A motion to approve the purchase of new conference room chairs and downstairs kitchen chairs was made by Director Bayless, seconded by Director Faulconer, motion passed and carried.**
- **Request to purchase an ArcGIS Software license.** This will allow for updating mapping and spatial analysis. Used in data analysis of Fire Department responses, locating businesses and commercial properties, and cross-referencing sales tax data. **A motion was made to approve the purchase of an ArcGIS Software License by Director Faulconer, seconded by Director Bayless, motion passed and carried.**
- I would like to begin (again) swearing in of new employees. My understanding is this was done historically and believe the process has value for new employees. I would also like to "pin" newly promoted employees. Both above can be done relatively quickly at the first board meeting after the new employee's start date. I would anticipate a short ceremony with the new employee's family in attendance.
- **Deputy Chief Job Descriptions.** In preparation for advertisement, the Deputy Chief's and I have been making sure the job descriptions align with current responsibilities. You may notice some slight edits to previous versions, including identifying essential functions, that I believe are necessary for the rank, the job specific function that relate to the title.
- Surplus property to St. Elizabeth Fire Protection District
- I want to express thanks to the committee who did all the work for the Annual Banquet. I was excited to see the attendance and pleased with how the banquet went overall.
- We are working with Camden County to receive federal reimbursement for the time spent assisting outside agencies during the weeks in Mid-March.

INTERIM DEPUTY CHIEF-OPERATIONS REPORT:

- **Lexipol :** We had a meeting with Bill Austin and have a collaboration meeting set up for April 3rd with labor and the officers to discuss how the collaboration process works. This will allow all stakeholders to have input in one area.
- **New Rescue Engine:** Director Kempf opened bids from Banner Fire for \$1,002,338.00, Fire Masters for \$948,099.00 and MacQueen for \$1,126,850.00. He presented the 3 bids to the Truck Committee for review to make sure each bid meets the district's rescue engine requirements and to come back with a recommendation.
- **Ladder 22:** It has a list of items that need to be repaired before it will pass ladder testing. Battalion Chief Hutzler is working with Cashion Fire who will be doing the work. The truck remains out of service at station 2. Ladder 21 is also in need of repair.
- **New Hires first day of the academy will be Monday March 31st. A motion to approve the hiring of Ethan Cliburn, Alex Decker, Tristen Yanke and Rodney O'Neal was made by Director Bayless, seconded by Director Faulconer, motion passed and carried.**
- **Outside Agency Assists:** We mutual aided several Fire Protection Districts over the course of the past month. Our man hours for these events including call backs to back fill apparatus positions include:
 - Friday March 14th - We responded to multiple fires throughout Camden County. Man hours include 42 hours, that was for 7 personnel and 4 apparatus. We called back 3 personnel to back fill spots on the engine, these personnel ended up staying for the remainder of the shift due to the severe weather that went through East and Southeast Missouri. We were contacted by 901 with Mid-County Fire Protection District requesting availability of an Engine to respond as a task force to St. Louis County. That request was called off at 0100 hours.
 - Monday March 17th - We responded to two separate fires in Hickory County. 10.5 man hours went into this response.
 - Tuesday March 18th - We responded to a fire in Northwest Fire Protection District. Man hours include 24 hours along with calling back two called back to fill apparatus, this was an additional 10 hours. We were also contacted by 901 with Mid County Fire Protection District rostering a brush truck and tanker task force for Region G. We were able to get commitment from two personnel to respond to a tanker if called. Later that evening the mutual aid request was cancelled.

DEPUTY CHIEF-EMS REPORT:

- Medic 22 is out of service for transmission issues, requiring replacement. It should be in service at the end of next week.
- Monthly training was conducted over the topic of Medical Emergencies. This training taught/refreshed crews over the major body systems and potential signs and symptoms that show dysfunction, along with treatment options to provide the best possible outcome for our patients.
- In-service training conducted with all shifts for new IO drivers and needle sets. These new drivers were free with a trade-in program, are rechargeable, have safety needles, and cost us about \$10/set less than our previous drivers.
- Lake Regional chose not to renew their LifeNet system contract. This is the system that receives 12 lead EKGs from our crews. I have been working closely with them to find an alternate way until they get Pulsara program going.
- I attended multiple meetings about the Pulsara program. This is currently funded by Missouri DHSS for all ambulance agencies. Using this system, EMS crews will be able to transmit data,

including 12 leads, patient demographics, vital signs, scene descriptions and pictures, and other information generally given, and often misinterpreted in verbal reports, in a HIPAA compliant fashion to the hospital and will travel with the patient throughout their treatment. This will also allow us to get treatment feedback and outcome, billing information, and other information much easier after the call. I think this system will be great for our patients and our members providing care. More to come in this in the next several weeks.

- Training was conducted by Laerdal Medical for our new grant-funded manikin. This training was attended by 7 of our members and was very thorough in teaching how to use the manikin to its fullest potential.
- This month was National Registry renewal month for many of our members. In total 10 were up for renewal and all 10 successfully renewed their national EMS certification.
- I met with both Camden County zone Sergeants with MSHP regarding our policy and protocol on Legal Blood Draws
- Our DEA License was renewed without issue this month.
- I attended EMS day at the Capital, along with hundreds of other members of EMS agencies throughout the state. It provided support, networking, and updates on legislative issues currently being proposed at the state level.
- Worked with FeatherShark to assess our IT needs at Lake Ozark Fire. This was a long process, but their team is very thorough, and they have proven their knowledge of Emergency Services IT systems management. Hegel presented the numbers to the Board, The Board will review and see how we can fit this in the budget.
- I have been working closely with Osage Ambulance (manufacturer) to prepare for the process of our upcoming remount. They have offered us an opportunity to remount a different ambulance box that can be placed onto a F550 frame instead of a medium duty truck. I am still working on the specifics of this, but they have advised it would be cheaper than our current remount plan. This is supported by the planning committee and all 3 shifts. As soon as I get pricing on this, I will share it with you.
- LOFPD was able to conduct a lay person CPR class for 5 members of the Hope Ministries organization using our new CPR manikins. It is always great to see members of the community learn CPR to help others.
- I worked through multiple minor IT issues and have been able to keep the server running this month, unsure how much longer it will remain functional.
- I was able to repair the air compressor at Station 2, preventing a costly replacement bill.

DEPUTY CHIEF – PROFESSIONAL DEVELOPMENT REPORT

- Blomberg & Vaughn are working together in this field to keep things moving forward until a new person is brought on board.

FIRE CODE OFFICIAL REPORT:

- **Station 1 Roof Repair:** The last update from Mid-West Roofing informed us that the metal roofing is complete and ready to ship. We should receive the metal roofing materials sometime next week. At which point Mid-West will schedule the install.
- **RFP 25-1 Permanent Fuel Tanks:** We have received two bids for the installation of permanent fuel tanks at station one.
 - *Bid #1 – Wallis Lubricant, LLC* – Includes (1) 550 gal tank, and (1) 1000 gal tank, pumps hoses, vents, nozzles, gauges, delivery, and installation. \$12,025

- *Bid #2 – Neumayer* – Includes (1) 520 gal tank, and (1) 1000 gal tank, pumps, hoses, vents, nozzles, gauges, concrete slab, electrical from the building, and installation. \$37,455 Neumayer's adjusted bid for removal of the concrete slab and electrical work from the bid - \$24,000.

- We have secured a bid from an electrician to perform all the electrical work associated with the new fuel tank install. Currently TXR is designing the concrete structure to support the tanks. Once we have the design drawings, we intend to send out an RFP for the concrete portion of the project. Our recommendation is to choose the bid from Wallis for \$12,025. **A motion was made to accept the recommendation to hire Wallis Lubricants for installation of permanent fuel tanks at Station 1 for \$12,025 by Director Kempf, seconded by Director Faulconer, motion passed and carried.**
- **Code Edition Updates:** On Tuesday this week we have the March Lake Area Code Officials meeting. The new code edition adoption is on the agenda again this month for discussion. I have completed the draft of the 2024 International Residential Code and forwarded it to our legal counsel for review. I am currently working on the Fire Code and National Electrical Code 2023.
- **U-Haul:** U-Haul has paid their permit fees, and their permits have been issued. They intend to start construction next month.

BOARD MEMBER REPORT:

- None

UNION REPRESENTATIVE:

- None

OLD BUSINESS:

- None

NEW BUSINESS:

- None

MISCELLANEOUS HEARINGS:

- None

The motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Kempf and seconded by Director Faulconer at 4:14PM. Roll call vote: Kempf - aye; Faulconer- aye; Bayless - aye.

Reconvene at 6:24p.m.

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

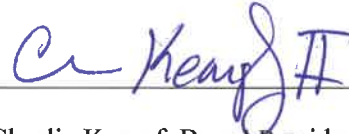
The Board set the April meeting for April 23th at 3:30pm.

A motion was made to move Ryan Vaughn to the permanent position of Deputy Chief – Operations by Director Faulconer. – **Roll call vote: Kempf -aye; Faulconer-aye; Bayless-aye.**

ADJOURN: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Faulconer to adjourn. The meeting adjourned at 6:27p.m. **Roll call vote:**
Kempf -aye; Faulconer-aye; Bayless-aye.

Minutes approved on:

4-23-25

Handwritten signature of Charlie Kempf in blue ink, written over a horizontal line.

Charlie Kempf, Board President

Handwritten signature of Michelle Kauten in blue ink, written over a horizontal line.

Michelle Kauten, Board Secretary