

**Lake Ozark Fire District
Public Meeting Minutes
Date 01/02/2024**

The Lake Ozark Fire Protection District met in a special session on Tuesday January 2, 2024. The meeting was called to order at 2:00pm by Director Kempf.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer – Via Teams
 Director Ed Dobson
 Fire Chief/Marc Carr
 Deputy Chief-Operations/Brandon Roberts
 Deputy Chief-EMS/ Matt Hegel
 Building Inspector/ Charles Misenheimer - absent
 Attorney/Michael Schmid – Via Teams
 Secretary/Michelle Kauten
 Finance Control Officer/Amy Heier

Public Attendees: None

Motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Kemp and seconded by Director Dobson at 2:01pm. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.

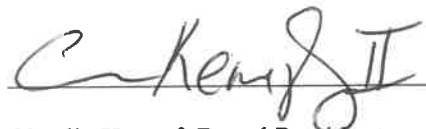
Reconvene at 2:22pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion was made by Director Dobson and seconded by Director Kempf to adjourn. Meeting adjourned at 2:22pm. Roll call vote: **Kempf -aye; Dobson-aye; Faulconer-aye.**

Minutes approved on:

2/22/2024



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

**Lake Ozark Fire District
Public Meeting Minutes
Date 01/07/2024**

The Lake Ozark Fire Protection District met in a special session on Sunday January 7, 2024, via Microsoft Teams. The meeting was called to order at 4:04pm by Director Kempf.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer
 Director Ed Dobson
 Fire Chief/Marc Carr
 Deputy Chief-Operations/Brandon Roberts
 Deputy Chief-EMS/ Matt Hegel
 Secretary/Michelle Kauten

Public Attendees: No public requests received to join the meeting.

Hiring Professional Services

-Chief Carr presented Attorney Jill D. Leka's biography and Terms of Engagement letter for Legal Services for representation of Lake Ozark Fire Protection District by Clark Baird Smith LLP. Carr made it clear that this is in no attempt to replace the District's attorney – Michael Schmid, but to bring in a specialist to serve as co-counsel for special cases.

-After learning more about Attorney Leka's background and the services Clark Baird Smith LLP can provide a motion was made to approve and accept the Terms of Engagement for Legal Services by Clark Baird Smith LLP by Director Dobson, seconded by Director Faulconer. Roll call vote: Kempf -aye; Dobson-aye; Faulconer-aye.

ADJOURN: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Dobson to adjourn. Meeting adjourned at 4:46pm. Roll call vote: Kempf -aye; Dobson-aye; Faulconer-aye.

Minutes approved on:

2/22/2024



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

**Lake Ozark Fire District
Public Meeting Minutes
Date 1-22-2024**

The Lake Ozark Fire Protection District met in a special meeting on Monday January 22, 2024. The meeting was called to order at 3:00pm by Director Dobson and the pledge of allegiance was said.

Present: Chairman, Charlie Kempf - via phone
Director/Treasurer/ Paul Faulconer
Director Ed Dobson
Fire Chief/Marc Carr
Deputy Chief-Operations/Brandon Roberts
Deputy Chief-EMS/ Matt Hegel
Building Inspector/ Charles Misenheimer - absent
Attorney/Michael Schmid – via phone
Secretary/Michelle Kauten
Finance Control Officer/Amy Heier - absent

Tax Initiative for the April Ballot:

- Chief Carr presented information for a tax initiative for April 2024 showing a sales tax option. Should the Board approve, the Sample Ballot Language would read as follows:
 - Shall Lake Ozark Fire Protection District-Ambulance impose a sales tax of amount of one-half of one percent for the purpose of providing revenues for the operation of the Lake Ozark Fire Protection District-Ambulance Service and the total property tax levy on properties in the Lake Ozark Fire Protection District-Ambulance shall be reduced annually by an amount which reduces property tax revenues by an amount equal to fifty percent of the previous year's revenue collected from this sales tax?
 - Shall Lake Ozark Fire Protection District impose a sales tax of amount of one-half of one percent for the purpose of providing revenues for the operation of the Lake Ozark Fire Protection District and the total property tax levy on properties in the Lake Ozark Fire Protection District shall be reduced annually by an amount which reduces property tax revenues by an amount equal to fifty percent of the previous year's revenue collected from this sales tax?

A motion was made to approve the above ballot language asking to impose a sales tax amount of one-half of one percent for both the Fire District and Ambulance District for the April 2024 election by Director Falconer, seconded by Director Dobson. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.

Motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Faulconer and seconded by Director Dobson at 3:20pm. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.


Reconvene at 3:47pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion was made by Director Dobson and seconded by Director Faulconer to adjourn. The meeting adjourned at 3:48pm. **Roll call vote: Kempf -aye; Dobson-aye; Faulconer-aye.**

Minutes approved on:

2/22/2004



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

Lake Ozark Fire District
Public Meeting Minutes
Date 01/25/2024

The Lake Ozark Fire Protection District met in regular session on Thursday January 25, 2024. The meeting was called to order at 3:30pm by Director Kempf and the pledge of allegiance was said.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer
 Director Ed Dobson
 Fire Chief/Marc Carr
 Deputy Chief-Operations/Brandon Roberts
 Deputy Chief-EMS/ Matt Hegel
 Building Inspector/ Charles Misenheimer - absent
 Attorney/Michael Schmid
 Secretary/Michelle Kauten
 Finance Control Officer/Amy Heier
 Captain Stewart
 FF D. Martin
 FF Lowry
 FF East (via phone)

Public Attendees: None

PUBLIC COMMENT:

- None

MINUTES December 7, 14, and 20, 2023: A motion to approve the minutes from meetings held on December 7, 14, and 20, 2023, was made by Director Dobson and seconded by Director Faulconer, motion passed and carried.

FINANCE CONTROL OFFICER REPORT:

- The December Financials were presented to the Board.
- Director Dobson would like to keep an eye on the utilities as they seem much higher than normal.
- Reserves Spreadsheet for all of 2023 was presented to the Board.
- Attorney Schmid pointed out the average monthly operating expenses come to \$689,000. This is something to keep in mind for reserves.
- After running the 2023 Year End Income Statement, I want to update the board on the actual county collections received to assist with future budgeting.
 - For Camden County, we collected 96.6% of budgeted tax revenue. Looking at the broader numbers, our collections were 93% of the anticipated collections based on the Tax Levy Hearing held in August 2023.
 - In Miller County our collection rate was 89% of the budgeted tax revenue or 80% of the expected collection in our August 2023 Tax Levy Hearing.
 - Our combined collection rate is 88% for both counties (based on 100% collection of assessed value).
- We ended the year with a net income of (\$488,765.56). The biggest part of this looks to be from the purchase of trucks. While we had the funds in reserves for those purchases, they still show as an expense that affects the Profit and Loss. The sale of the Sutphen Ladder at the beginning of the year also influences this number. While we did profit from the sale of the truck, the payoff of

it was not budgeted and again, affects the bottom line. Other areas where we were over budget are Unscheduled Overtime which increases Retirement Expenses proportionally, Election Expenses, Mold Remediation, Recruitment Expenses and Drug Testing. All of these are unknowns that would have been difficult to budget for at the end of 2022.

- One last factor is the final tax collection payments in December was \$180,000 less than last year, which would have boosted the net income by the same amount. Hopefully those funds will be realized early in 2024.
- **Budget Change Request:** I request that the 2024 budget be adjusted, moving \$7000.00 from the Training Budget; Paramedic Training to Station #1 Repairs to help cover the cost of the additional remediation costs. We'll still need to find the remainder of the additional costs somewhere else in the budget. **A motion was made to move \$7000.00 from the Training Budget; Paramedic Training to Station #1 Repairs to help cover the cost of the additional remediation costs by Director Kempf, seconded by Director Dobson, motion passed and carried.**
- It is time to put out an RFP for Annual Audit to seek bids for the services to conduct our annual audit for the 2024, 2025, and 2026 fiscal years. **A motion was made to approve the RFP for the Annual Audit by Director Faulconer, seconded by Director Dobson, motion passed and carried.**

BILLING: A motion to approve the billing was made by Director Dobson and seconded by Director Kempf, motion passed and carried.

FIRE CHIEF REPORT:

- We have 2 members out on paternity leave.
- The 2 new hires are on track and doing awesome!
- 2nd Hicksville Engine has been placed in service, working through identified opportunities from the members.
- 3rd Hicksville Engine delivery date still TBD due to several extenuating personal circumstances by Hicksville's EVT (family death)
- L-22 is running as the primary Ladder company, as L-21 had an incident that will require a re-test from the independent testing company.
- Labor management discussed changes to WOC process, pay-Update from Union Rep
- The promotional process is still on hold until the above can be worked out.
- Update on House 1 Mold Remediation Process-Request for variance of \$24,465.00 due to additional damage found. **A motion was made to approve paying the variance of \$24,465.00 upon completion of the additional work on House 1's Mold Remediation project by Director Dobson, seconded by Director Faulconer, motion passed and carried.**
- Roof Leak Issues identified @ House 1 and House 2- awaiting evaluation from Black and White Roofing Company.
- Unit 203 sold on Gov Deals-proceeds \$4,494.00.
- Requesting the following items be classified as surplus and listed on gov deals for sale:
 - Hydraulic Extrication tools from Rescue
 - Extendo Bed system from Dodge truck
 - Camper Shell from Dodge truck
 - Old E-tool system

A motion was made to approve the following items as surplus and list them on gov deals for sale; hydraulic extrication tools from Rescue, Extendo Bed system from Dodge truck, camper shell from Dodge truck, and the old E-tool system, by Director Dobson, seconded by Director Faulconer, motion passed and carried.

- Requesting permission to enter into a brokerage agreement for listing of the 2 precision engines to be sold (Old E-21 and Old E-23) Preferred broker will most likely be Brindlee Mountain to achieve best return. **A motion was made to enter into a brokerage agreement to list the 2 Precision engines for sale by Director Faulconer, seconded by Director Dobson, motion passed and carried.**
- Next Meeting Thursday February 22nd at 3:30pm.

DEPUTY CHIEF-OPERATIONS REPORT:

- **Lexipol Partnership:** Still working on extracting the agency's existing content into Lexipol policy. I am hopeful that we can begin the process of getting Shop and Legal approval soon. We are waiting for Lexipol to extract some content from our existing policies and incorporate them into new policies and procedures.
- **Looking Out for Our Team:** We had a member return to full duty. Also, have a member completing a fit-for-duty evaluation today.
- **Training & Promotions:** The lake area training officers' meeting was postponed due to the weather. Lake Ozark Fire will be hosting the next meeting in February.
- **New Hires:** Tyler Johnson and Justin Watkins are still working on their task books. I have heard great things about these two from their shift leadership.
- **New Sutphen Engine:** Engine 22 changed into the "New" engine. Kudos to our members for getting this Engine in service, as they had to modify a few things to ensure our equipment fit.
- **Ladder 22:** We have begun receiving the equipment we ordered to ensure that this apparatus meets NFPA 1901 standards on Quints. Shifts have been adding what we receive from Feld Fire to the apparatus.
- **Car 201 & 203:** I had some electrical issues with this vehicle. I took it to Big O' to work on a tire that had some corrosion on the wheel, causing it to leak air. While there, I had them look at the electrical issue; they determined it was a bad relay, so they replaced it. However, I still had problems with the radios not shutting off. Chief Hegel looked at it and diagnosed the problem. Kudos to him for fixing this issue. / 203 was posted on GovDeals and sold.
- **Training:** We have some training opportunities coming up for our members at Sunrise. We have an Instructor 2 class that two members have signed up for and a Structural Collapse class that a member has shown interest in. Shift leadership is doing an excellent job of keeping track of shift lead training in ESO.
- **The Fire Academy:** We have partnered with Clarion Events and Fire Engineering on a new training platform (The Fire Academy). Chief Hegel and I are in the process of getting our rosters updated with Clarion Events so the platform (The Fire Academy) can be customized to our member's needs.

DEPUTY CHIEF-EMS REPORT:

- Highlights from December EMS Statistics/Annual EMS Statistics:
 - 1288 EMS related calls/ reports with 740 patients transported by LOFPD.
 - Net billed for EMS service was just under \$600k.
 - Total payments for EMS were \$346,666.88.
 - The average transport charge was \$1200.97. Average revenue/ transport was \$472.69.
- M-22 is repaired but waiting on vinyl to return to service.
- M-23 slid on ice into a power pole on Welsh Rd. Beginning to get quotes for repair. Was damaged on the passenger side of box. All doors still function so it currently remains in service.

- Began ventilator in-service training with Zoll rep. B Shift finished, scheduling with the other 2 shifts. After the initial training with all 3 shifts we will do some in house training for added familiarization, then Zoll will return to run scenarios with the vents.
- Attended quarterly EMS meeting at LRH with ED and TCD representatives. LOFPD is doing very well with requested TCD alerts and care for those patients.
- Met with hospital management over interfacility transfers and transports from LRH to residences within our district. We are ready to take patients home now (have not received a call to do that yet). Will be working with EMS Committee and Planning Committee to structure guidelines for interfacility transfers.
- Made necessary changes to our reporting software in preparation for transfers and taking patients home.
- Made improvements to daily truck checks in PS Trax. Added log for changing oxygen tanks.
- Continued working on EMS related policies in Lexipol.
- Assisted Chief Roberts with preparation for new online education platform for members.
- Corrected wiring issue with the upstairs alerting system and working to correct multiple issues found in our server room.
- I am working to either upgrade or replace the current server system, whichever will be the most cost-effective option.
- Installed microphone array in the training room so virtual meeting attendees can hear the whole room. Still working out the kinks, but overall seems to be helping. Also exploring options within Teams to improve meeting quality and effectiveness.
- Continued working in Microsoft 365 to improve its use at LOFPD. Also handled many minor IT issues.
- Finalized GEMT submission for 2022-2023 FY.

FIRE CODE OFFICIAL REPORT:

- Most of my time has been spent catching up on paperwork. We have started a new year so that means I need to make room for new permits and plans by logging inspections and archiving permit files and plans.
- I have reviewed some prints, one for a large commercial development and a few single-family homes. Even with the nasty weather I have been visiting some of the larger commercial jobsites to familiarize myself with their current phase of construction.
- Adam did a great job juggling the construction side and the docks while I was gone. The Village Inspector helped immensely with the Havens Condo project which is nearing completion.
- Misenheimer presented the find the year end permit numbers for 2023 and the year-end permit numbers for 2022 for comparison purposes. Overall, the numbers look similar, dock permits were down slightly, but other types of permit numbers were up. In the end, we finished 2023, down 60 permits overall from the previous year.
- He also provided the dock inspection report for the last quarter of 2023.

BOARD MEMBER REPORT:

- None

UNION REPRESENTATIVE:

- FF East joined the meeting via phone and reported that the shop is continuing to work on various items through Labor Management.

- Attorney Schmid asked East about Article 11.1 and the approval status. East reported the Shop approved the language as well as the language for the paramedic program at the same time about 2 months ago. We now just need to have a signed executed copy.
(FF East disconnected from the call.)

OLD BUSINESS:

- None

NEW BUSINESS:

- Director Kempf opened the bids received for the Multi-gas Detectors RFP. A bid was received from Macqueen Emergency for an amount of \$9983.85 for option 1 and \$17,151.56 for option 2. The second bid was received from Sentinel for the amount of \$14,395.00. Will pass the bid information to the Equipment committee for review and a recommendation.
- Attorney Schmid informed the Board of a national case regarding 2 Colorado paramedics found guilty of criminally negligent homicide and the circumstance surrounding the incident.
- Sales Tax Initiative – will look at times to schedule events to educate the public.

MISCELLANEOUS HEARINGS:

- None

Motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Kempf and seconded by Director Dobson at 4:25pm. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.

Reconvene at 6:03pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion was made by Director Dobson and seconded by Director Faulconer to adjourn. The meeting adjourned at 6:03pm. **Roll call vote: Kempf -aye; Dobson-aye; Faulconer-aye.**

Minutes approved on:

2/22/2024



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

