

**Lake Ozark Fire District  
Public Meeting Minutes  
Date 10/04/2024**

The Lake Ozark Fire Protection District met in a work session on Friday October 4, 2024, at 1767 Bagnell Dam Blvd, Lake Ozark. The meeting was called to order at 8:25AM by Director Bayless and roll call was taken: **Kempf -absent; Faulconer-aye; Bayless-aye.**

Present: Chairman, Charlie Kempf - absent  
Director/Treasurer/ Paul Faulconer – via Teams  
Director Mike Bayless  
Deputy Chief Hegel  
Interim Deputy Chief Vaughn  
BC Pharr  
Captain Freese  
FF Kiser

**Deputy Chief – Professional Development Interviews**

- The Hiring Team met and interviewed 4 individuals for the open deputy chief-professional development position, with said candidates joining the hiring group individually throughout the day either virtually via TEAMS or in person.

**ADJOURN:** With no further business to come before the Board, a motion was made by Director Bayless and seconded by Director Faulconer to adjourn. Meeting adjourned at 1:35PM. **Roll call vote: Kempf -absent; Faulconer-aye; Bayless-aye.**

11-21-2024

Minutes approved on:



Charlie Kempf, Board President



Michelle Kauten, Board Secretary



**Lake Ozark Fire District**  
**Public Meeting Minutes**  
Date 10/23/2024

The Lake Ozark Fire Protection District met in regular session on Wednesday October 23, 2024. The meeting was called to order at 2:00PM by Director Kempf and the pledge of allegiance was said.

Present:           Chairman, Charlie Kempf  
                  Director/Treasurer/ Paul Faulconer  
                  Director Mike Bayless  
                  Fire Chief/Marc Carr (via Teams)  
                  Interim Deputy Chief-Operations/Ryan Vaughn  
                  Deputy Chief-EMS/ Matt Hegel  
                  Building Inspector/ Charles Misenheimer  
                  Attorney/Michael Schmid  
                  Secretary/Michelle Kauten  
                  Finance Control Officer/Amy Heier  
                  Captain Freese  
                  FF Brickey  
                  FF Lowry  
                  FF Phillips  
                  FF Merrill

Public Attendees: Jerry Blomberg, Rachel Roberts

**PUBLIC COMMENT:**

- Rachel Roberts stated she is here to find out more about the status of the District.

**MINUTES September 11, 18, and 26, 2024:** A motion to approve the minutes from the meetings held on September 11, 18, and 26, 2024, was made by Director Bayless and seconded by Director Faulconer, motion passed and carried.

**FINANCE CONTROL OFFICER REPORT:**

- Financial Reports Attached September 2024
- On the August MoSIP statement, one of the CDs listed as maturing was credited in error and should not have been reported to us. MoSIP corrected the mistake in the September statement which created negative interest in September financial reports. I've attached both statements and highlighted the erroneous transactions for your review.
- The Benefits Committee met on September 27<sup>th</sup> to discuss the Missouri Firefighters Critical Illness Pool. The committee requests the District fund membership. Discussion ensued... The Board decided to table this decision and discuss it more during budget preparations.
- AP Triton has provided an Engagement Contract for the upcoming year as a consultant in obtaining the GEMT grant.
- The CPA (Hood & Assoc.) and I have been spending a good amount of time in keeping payroll records accurate. She is currently doing an audit of prior payroll to ensure accuracy. It's become apparent that Quickbooks is not able to keep up with the complexity of our payroll without significant time spent in making adjustments. When we moved to QB there was concern that it would not be able to keep up unless we went to the online version. She and I agree it will be best

to move payroll to a different service. I've attached their quote for review. / ADP at a cost of \$248.10 per payroll, up to 50 employees \$6450.60 annually. Additional/supplemental payrolls would be extra. / Hood & Assoc. (our current CPA), \$1200.00 per month plus \$285.00/month for the accounting they already provide plus managing the General Journal accounts. **A motion was made to move payroll services to ADP by Director Kempf, seconded by Director Faulconer, motion passed and carried.**

- FF Kiser has made full repayment of his paramedic class with the October 11<sup>th</sup> payroll.
- Attorney Schmid gave his overview of the District's current financial status.

**BILLING:** A motion to approve the billing was made by Director Kempf and seconded by Director Bayless, motion passed and carried.

**FIRE CHIEF REPORT:**

- Great job by all 3 shifts for Fire Prevention events in the community!
- Recommendation to promote Ronny Lowry to Captain from the existing list to backfill Captain Garber's departure. **A motion was made to promote Ronnie Lowry to Captain by Director Kempf, seconded by Director Bayless, motion passed and carried.**
- Recommendation to place George Creamer in the interim BC role for C-shift. **A motion was made to promote George Creamer as Interim Battalion Chief for C-Shift by Director Kempf, seconded by Director Bayless, motion passed and carried.**
- Order bank for state bid Tahoes is now open and quote is good for 20 days. The Board will wait until 2025 to make any new vehicle purchases.
- My last official meeting. I want to thank each of you for the opportunity to serve in this capacity and your generosity/consideration for my health. I wish the organization and the members nothing but the best moving forward.
- Next Meeting November 21<sup>st</sup> at 3:30PM.

**INTERIM DEPUTY CHIEF-OPERATIONS REPORT:**

- **Pump and Ladder Testing:** Updated on status/condition of the testing done this week.
- **FB 22:** out of service
- Need to buy 5 nozzles for a total of \$2553.91 **A motion was made to approve purchase of 5 smooth bore nozzles from Feld Fire for the amount of \$2553.91 by Director Bayless, and seconded by Director Faulconer, motion passed and carried.**
- **Lexipol:** Had a meeting with Shop Steward Lowry, the two Battalion Chiefs, and Chief Hegel on October 21<sup>st</sup> to go over the process.
- **Dispatch:** Our current contract with Miller County Dispatch ends 12/31/2024. Decision to sign agreement tabled until next month's meeting.
- **New Hire Posting:** We are in need to post a hiring announcement to establish a new hiring list. To get to 11 per shift we need to hire six at this time and another three in the first half of next year with the retirements. **A motion was made to begin recruiting employees and post a job opening by Director Kempf, seconded by Director Bayless, motion passed and carried.**
- **New Hire:** Firefighter/EMT Kerr is now counting towards minimum staffing and is eligible to pick up OT. FF/EMT Justin Watkins will be moving to C shift on November 4th.
- **Jeep Invasion:** The Jeep Invasion did not turn out to be much more than what we would see at a Hot Summer Nights event and did not require any special staffing.
- **Deputy Chief of Professional Development Hiring Process:** After a thorough interview process consisting of 2 interviews and a third round involving the candidate teaching a class to shift

personnel and hiring committee the committee recommends Jerome Blomberg for the Deputy Chief – Professional Development position.

**DEPUTY CHIEF-EMS REPORT:**

- Submitted a grant to Missouri DHSS for ARPA funds to replace video laryngoscopes, stair chairs, and CPR/ Training manikins. It is currently in the review process.
- To continue with the video laryngoscope topic from last meeting, the preferred video laryngoscopes from our previous demos (about 3 years ago) are under a recall and are not currently being sold. I have tasked the EMS Committee members to poll their shifts and other industry contacts for other versions that are used on ambulances. I have set up 1 demo so far, more to come.
- Continued reviewing and working to update medical protocols
- Completed Zoll Ventilator training with all but 2 paramedics and was able to place them in service on all 3 ambulances. The last 2 will be completed soon. With that class and our annual RSI class, members earned 6 hours of EMS CEU's needed for license renewal. The RSI class was the first class we have done that allowed members to uncap, draw, and push medications since adding the ability to clean and recap vials, positive feedback was received from members on that.
- Worked with MO BEMS to correct agency affiliation issues, now all EMS CEUs taught in-house can be added as classes in both NREMT and MO BEMS and automatically be added to our members' transcripts.
- Attended the first "Mid Missouri EMS Conference" in Rolla, organized by the Mid-MO EMS Administrators Coalition. Gained valuable insight from BEMS on new ambulance reporting requirements. Received education on emerging treatments and diagnostics in EMS that will lead to updates in our protocols. I hope to send some of our members to this next year.
- Coordinated a field trial for the "Binder Lift" reusable patient lifting systems. I have used these in the past with success in safely lifting and moving patients. They are currently on M-22 for the trial.
- Continued work of the LOFPD EMS capital replacement plan and overall capital replacement plan with the Planning/ Budget Committee, currently building an inclusive 10-15 year plan for capital items.
- This coming month we have the honor of teaching 2 CPR classes to community businesses. One is an initial CPR/ AED class (the company has already purchased an AED) and the other is a renewal.
- Worked with BC Hutzler on several ambulance maintenance items. I would like to thank him for all of his effort in keeping our trucks safe and in service.
- Fixed several electrical issues in the 201 Tahoe, installed charger and auto-eject. Installed charging system on Brush 23. Will be correcting wiring issues and installing proper charger and auto-eject on Battalion 1 this month.
- Attended meeting with the Missouri Hospital Association – Central Region to discuss the use of EMResource system to alert us to ambulance MCI events and regional needs.
- Worked with our members to add several paramedic preceptors for the Boone Co. Paramedic Program. I have coordinated scheduling with Boone Co and Johnson Co to accommodate their students as staffing allows.
- Worked through multiple minor IT issues.

**FIRE CODE OFFICIAL REPORT:**

**Training:** I attended my fall training conference at Camden on the Lake on October 16<sup>th</sup>-18<sup>th</sup>. Topics included Significant changes to the 2024 Building Code, Commercial Kitchen exhaust hoods, and Manufactured housing. We also had a guest speaker from Safer & Simpler Missouri, a coalition working toward legislation adopting a statewide Building Code.

- **Station 1 Roof Repair:** We have received two proposals/bids for the re-roofing of station 1. The RFP's deadline is October 23<sup>rd</sup>. Roofing Ozarks' bid came back at \$133,567.44. Midwest Roofing's bid came in at \$138,756.21.
- **Commercial Construction Updates:**
  - **Toy Boxes.** Over 25% of the units in Bldg. 1 are complete and the club house has the foundation in and is currently being framed. They are scheduled to lay asphalt this week in front of the building.
  - **Dollar General.** The contractor has completed the structural framing of the building and is currently installing the rough electrical and mechanicals.
  - **Midwest Boat Brokerage.** The footings and slab have been poured. Structural framing is scheduled to begin later in the week.
- **Dock Permits to Date:** 230
- **Building Permits to Date:** 96
- **Fireworks Permits to Date:** 20

**BOARD MEMBER REPORT:**

- Kempf addressed public attendee Rachel Roberts to answer any questions she may have. On the topic of organizational changes and exit interviews for admin staff we are still in need to schedule and conduct exit interviews with Brandon Roberts and Marc Carr. Interim Deputy Chief Vaughn was instructed to set these up and have 1 board member present. / The District has been fully supportive of employees seeking help in regards to mental health & wellness. The IAFF has a very comprehensive program and resources for employees. There are help numbers posted on the bulletin board in the kitchen. The District is always willing to look into more mental health and wellness resources for our employees/ Strategic planning meetings have been taking place to provide a future plan for need and purchase of District equipment and apparatus.
- Faulconer – A new custodian of records needs appointed. **A motion was made to appoint Interim Deputy Chief – Operations Vaughn as LOFPD's Custodian of Records by Director Kempf, seconded by Director Faulconer, motion passed and carried.**

**UNION REPRESENTATIVE:**

- None

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- None

**MISCELLANEOUS HEARINGS:**

- None

**The motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Bayless and seconded by Director Faulconer at 3:07PM. Roll call vote: Kempf - aye; Faulconer- aye; Bayless - aye.**

**Reconvene at 5:19p.m.**

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

- **A motion was made to send Jerome Blomberg an offer of employment for the Deputy Chief – Professional Development position by Director Faulconer, seconded by Director Bayless, motion passed and carried.**
- **After a thorough review of bids received, a motion was made to award the Station 1 Roof Repair project to Midwest Roofing at \$138,756.21 by Director Bayless, seconded by Director Faulconer, motion passed and carried.**

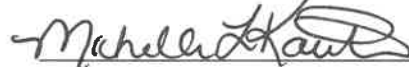
**ADJOURN:** With no further business to come before the Board, a motion was made by Director Faulconer and seconded by Director Bayless to adjourn. The meeting adjourned at 5:21p.m. **Roll call vote: Kempf -absent; Faulconer-aye; Bayless-aye.**

Minutes approved on:

11-21-2024



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

