

Lake Ozark Fire Protection District
June 5, 2024
Public Meeting Minutes

The Lake Ozark Fire Protection District met in a special session on Wednesday June 5, 2024. The meeting was called to order at 3:28PM by Director Kempf. The Pledge of Allegiance was said.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer
 Director Mike Bayless
 Fire Chief/Marc Carr
 Deputy Chief-Operations/Brandon Roberts
 Deputy Chief-EMS/ Matt Hegel
 Building Inspector/ Charles Misenheimer
 Attorney/Michael Schmid
 Secretary/Michelle Kauten
 Finance Control Officer/Amy Heier
 BC Vaughn

Public Attendees: Paul Kauten, Tony Kauten

Public Comment: Both Tony Kauten and Paul Kauten stated they were here to support Michelle.

Motion to close this meeting and move into Executive Session as allowed by State Statute was made by Director Kempf and seconded by Director Faulconer at 3:29p.m. **Roll call vote: Kempf – aye; Faulconer – aye; Bayless– aye.**

Reconvene at 7:42 p.m.

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion was made by Director Faulconer and seconded by Director Kempf to adjourn. Meeting adjourned at 7:43 p.m.
Roll call vote: Kempf – aye; Faulconer – aye; Bayless – aye.

Minutes approved on:

6/13/2024



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

**Lake Ozark Fire District
Public Meeting Minutes
Date 06/13/2024**

The Lake Ozark Fire Protection District met in regular session on Thursday June 13, 2024. The meeting was called to order at 3:28pm by Director Kempf and the pledge of allegiance was said.

Present: Chairman, Charlie Kempf
Director/Treasurer/ Paul Faulconer
Director Mike Bayless
Fire Chief/Marc Carr
Deputy Chief-Operations/Brandon Roberts
Deputy Chief-EMS/ Matt Hegel
Building Inspector/ Charles Misenheimer
Attorney/Michael Schmid
Secretary/Michelle Kauten
Finance Control Officer/Amy Heier
Captain Freese
FF Lowry
FF Quick
FF Brickey
FF Morris
FF Bresnahan
FF Garber

Public Attendees: Dave Brown

PUBLIC COMMENT:

- None

MINUTES May 23 and June 5, 2024: A motion to approve the minutes from meetings held on May 23 and June 5, 2024, was made by Director Kempf, and seconded by Director Bayless, motion passed and carried.

FINANCE CONTROL OFFICER REPORT:

- The May Financial Reports were presented to the Board.
- Working with the auditor and we will need to have a special meeting later this month.

BILLING: A motion to approve the billing was made by Director Faulconer and seconded by Director Bayless, motion passed and carried.

FIRE CHIEF REPORT:

- Departmental participation in:
 - Offshore/Shootout Street Party
 - Offshore/Shootout Boat Races
 - No incidents from either event, great IAP from Chief Roberts
- Completed tailboard talks with all 3 shifts, great constructive feedback about current areas of friction and opportunities for improvement
- Discussed informal concern over longevity pay
- Patriot Roofing still working to formulate a quote for ST1 roofing repairs

- Foam final disposal awaiting insurance coverage amount
- ST1 Reconstruction RFP Needed
 - 3rd test clear, previous contractor exercised right to cancel due to length of time lapsed
 - **A motion was made to put together an RFP for the reconstruction of Station 1 by Director Kempf, seconded by Director Faulconer, motion passed and carried.**
- Both FY23 ARPA Grant closeouts completed, reimbursement expected within 2-3 weeks
- Next Meeting to be held Thursday July 25th at 3:30pm

DEPUTY CHIEF-OPERATIONS REPORT:

- **Lexipol:** I had a meeting with Shop Steward Lowry on the Lexipol process. 1045 Anti-Retaliation now can be reviewed. **A motion was made to approve Policy 1045 Anti-Retaliation by Director Kempf, seconded by Director Bayless, motion passed and carried.**
- **Training:** Members will be attending a walk-through of Lake Regional, identifying high-hazard areas.
- **Incident Action Plan:** We utilized the IAP written for the Offshore Boat Race.
- **Promotional Process:** The application period ended on June 12th. We have 5 applicants for the Captain position and 5 applicants for the BC position. Testing will commence the week of July 15th.
- **Insurance Claim:** We are working with the insurance companies to submit a claim for the Haz-Mat clean-up at Station 4.
- **Hot Summer Nights:** The second Hot Summer Night is Friday, the 14th, and an IAP will be drafted for shift personnel use for the event.
- **Sunshine Requests:** I have had a Sunshine Request that took a little time to research and compile. However, with the attorney's assistance, I believe this will be handled and delivered professionally and competently.

DEPUTY CHIEF-EMS REPORT:

- M-23 repairs will wait until after our busier season.
- M-22 needed all tires replaced. This was done by JBC Tire (formerly Clark Tire) in Sunrise Beach.
- Continued correcting ambulance check sheets. Working to optimize and standardize stocking of ambulances and bags to reduce waste and help create muscle memory for item placement for critical calls. EMS Committee member feedback has been requested for Trauma Items.
- Captain Freese reported significant number of medications expiring from ambulances and medicine bags over the next 2 months. He provided a list of the items while on duty, all items will be available for crews.
- Chief Carr finalized ARPA EMSPG Grant for the Ventilators (huge thank you to him for that). Still working to finalize the ventilator protocols with Dr. Shen. This will be finished at our June meeting. After that meeting, members will be run through hands on training and the ventilators will be placed in full service.
- Worked both days of the Boat Race with other members to ensure we had adequate coverage in all aspects of response for that event.
- Due to changes to our ESO Patient Care Reporting system caused by NEMESIS updates and new employees at AMB (our billing company), some billing errors were discovered. Thankfully, citizens of our district called LOFPD and asked about bills/ insurance letters received for

Ambulance Treat No Transport, I was able to uncover the issues. This caused me to audit every call LOFPD responded to for the entire year and compare them to patients billed. No errors were found before April (this was when the NEMESIS update happened). In April and May, 61 patients were billed for Ambulance Treat No Transport (\$275 charge) and 58 of them did not meet requirements for that charge. Our billing company is aware of the accounts and is working to rectify the issue.

- The new version of our Handtevy App is live and should have automatically updated for every member that has the App. This adds instant access to our protocols among several other new features.
- Due to the expiration of some of our medications that have no historic use, I compared those stock items to the required listing of ALS Ambulance items with MO BEMS. Will be discussing removal of Activated Charcoal and Lidocaine Premix Bags from our ambulance stock with Dr. Shen.
- Worked through multiple minor IT issues. Working with Andrew with TCS, we were able to optimize our services through them (PC Backup, Antivirus, and other remote services) to reduce our monthly bill by \$365.
- Discussed Interfacility Transfer final document with Lake Regional. They see no issues with the stipulations placed on LOFPD taking transfers and are excited for us to start. I received approval to begin this process in December 2023 meeting and would like approval to begin taking transfers as outlined starting Friday, June 14, 2024. After much discussion the Board tabled this request and will reevaluate it next Spring.
- Conducted skills tests for CPR for staff of a local daycare, adding 7 certifications for CPR to members of our community.

FIRE CODE OFFICIAL REPORT:

- Adam Rohwer is in St. Louis this week and part of next week going through the Fire Inspector I Course.
- Jake Spencer has volunteered to help with inspections until Adam is able to return. I will start training him on dock inspections next week.
- Commercial Construction Updates:
 - **Dollar General** has broken ground. The location is the Corner of Mockingbird Rd. and Hwy W.
 - **Highland Shores'** new condo building is progressing quickly. Building one is ready for insulation and the trades are moving through building two with the rough-in.
 - **Toy Boxes** building 1 is almost completely framed. The trades are starting to move through unit by unit.
 - **POA Aquatic Center** is starting to pick up speed after hiring a new contractor. All pool and splash pad decks have been poured and the building is currently at the interior finish stage. Target date for opening to POA members is July 4th.
 - **Big Thunder's** new paint shop has been cleared for occupancy and is fully operational. It is located at the old Glen Cove site off Dogwood Rd.
- **Dock Permits to Date:** 118
- **Building Permits to Date:** 57
- **Fireworks Permits to Date:** 7

BOARD MEMBER REPORT:

- None

UNION REPRESENTATIVE:

- None

OLD BUSINESS:

- None

NEW BUSINESS:

- A request was made to surplus both old John Deere mowers and related accessories on Gov Deals. **A motion was made to surplus the old John Deere mowers with accessories by Director Faulconer, seconded by Director Bayless, motion passed and carried.**
- Requesting consideration of department membership to MO FF Critical Illness Pool
 - Total cost is \$6,105.00 for the \$300K coverage level-Powerpoint info [here](#)
 - Discussion took place and will review once more after a recommendation is brought forth by the Benefits committee at the next Board meeting.
- A request was made to purchase a single headset system for E-21-\$6,532.70 Pricing was received from Fire Com for \$6,532.70, Set Com for \$7,098.64 and Agilecom for \$9,537.70. **A motion was made to approve the purchase of a single headset system from FireCom for E-21 for the amount of \$6,532.70 by Director Bayless, seconded by Director Kempf, motion passed and carried.**

MISCELLANEOUS HEARINGS:

- None

The motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Kempf and seconded by Director Bayless at 4:16pm. Roll call vote: Kempf - aye; Faulconer- aye; Bayless - aye.

Reconvene at 6:40 pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

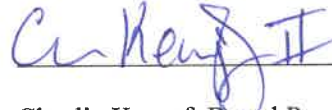
Chief Carr asked for clarification on the Echelon Front training. **A motion was made for Chief Carr to attend the in-person training in October, with the District covering the registration fees and travel costs associated with the training, and for the District to purchase two licenses for the online leadership training by Director Kempf, seconded by Director Faulconer. Roll call vote: Kempf - aye; Faulconer- aye; Bayless - aye.**

A motion was made to amend Policy 23 such that random testing will not check for the presence of marijuana (THC metabolite) but will check for other substances, as referenced in said policy, by Director Faulconer, seconded by Director Kempf. Roll call vote: Kempf - aye; Faulconer- aye; Bayless - aye.

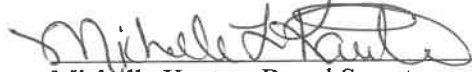
ADJOURN: With no further business to come before the Board, a motion was made by Director Faulconer and seconded by Director Kempf to adjourn. The meeting adjourned at 6:50 pm. **Roll call vote: Kempf -aye; Faulconer-aye; Bayless-aye.**

Minutes approved on:

7-23-24



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

Lake Ozark Fire District
Public Meeting Minutes
Date 06/27/2024

The Lake Ozark Fire Protection District met in a special meeting on Thursday June 27, 2024. The meeting was called to order at 1:04 PM by Director Kempf and roll call was taken.

Present: Chairman, Charlie Kempf
Director/Treasurer/ Paul Faulconer (via video conference)
Director Mike Bayless (via video conference)
Fire Chief/Marc Carr (via video conference)
Deputy Chief/Brandon Roberts (via video conference)
Deputy Chief/Matt Hegel
Finance Control Officer/Amy Heier
Secretary/Michelle Kauten - absent


Public Attendees: None

Audit Report: Amy Heier presented the 2023 Audit Report prepared by Graves and Associates. Overall, everything looks good and the Board members were satisfied with the report. Director Faulconer requested a virtual meeting with Graves and Associates at a future board meeting as they have done in previous years. Meeting will be scheduled via conference call with Graves and Associates at the next regularly scheduled board meeting. **A motion was made to “approve the audit as provided” by Director Kempf, seconded by Director Bayless. Roll call vote: Kempf -aye; Bayless-aye; Faulconer-aye.**


ADJOURN: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Faulconer to adjourn. Meeting adjourned at 1:23 PM. **Roll call vote: Kempf -aye; Faulconer-aye; Bayless-aye.**

7-25-24

Minutes approved on:



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

