Lake Ozark Fire District
Public Meeting Minutes
Date 02/06/2024

The Lake Ozark Fire Protection District met in a special session on Tuesday February 6, 2024. The meeting was called to order at 12:57pm by Director Kempf and the pledge of allegiance was said.

Present: Chairman, Charlie Kempf
Director/Treasurer/ Paul Faulconer
Director Ed Dobson
Fire Chief/Marc Carr
Attorney/Michael Schmid
Secretary/Michelle Kauten
BC David Matusik
FF Lee Morris

Public Attendees: None

Motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Kempf and seconded by Director Dobson at 12:58pm. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.

Reconvene at 4:12pm
The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion was made by Director Dobson and seconded by Director Faulconer to adjourn. Meeting adjourned at 4:12pm. **Roll call vote: Kempf -aye; Dobson-aye; Faulconer-aye.**

Minutes approved on:
3/28/24

Charlie Kempf, Board President

Michelle Kauten, Board Secretary

Lake Ozark Fire District
Public Meeting Minutes
Date 02/22/2024

The Lake Ozark Fire Protection District met in regular session on Thursday February 22, 2024. The meeting was called to order at 3:34pm by Director Kempf and the pledge of allegiance was said.

Present:
Chairman, Charlie Kempf
Director/Treasurer/ Paul Faulconer
Director Ed Dobson
Fire Chief/Marc Carr
Deputy Chief-Operations/Brandon Roberts
Deputy Chief-EMS/ Matt Hegel
Building Inspector/ Charles Misenheimer - absent
Attorney/Michael Schmid
Secretary/Michelle Kauten
Finance Control Officer/Amy Heier
BC Vaughn
Captain
FF Creamer
FF Quick
FF Kane
FF Pharr
FF East

Public Attendees: None

PUBLIC COMMENT:

- None

MINUTES January 2, 7, 22 and 25, 2024: A motion to approve the minutes from meetings held on January 2, 7, 22 and 25, 2024, was made by Director Dobson and seconded by Director Faulconer, motion passed and carried.

FINANCE CONTROL OFFICER REPORT:

- The January Financials were presented to the Board.
- **RFP for Annual Audit:** For comparison, we paid $7500.00 for the2022 audit. We only received a proposal from Graves and Associates included. $8600.00 for 2023 Audit, $9890.00 for 2024 Audit and $11,400.00 for 2025 Audit. **A motion to approve services from Graves and Associates for the 2023, 2024, and 2025 audits was made by Director Kempf, seconded by Director Faulconer, motion passed and carried.**
- **AP Triton Professional Services Agreement:** Attached is the agreement for AP Triton to process our GEMT Grant. Signature is needed on the Professional Services Agreement.

BILLING: A motion to approve the billing was made by Director Dobson and seconded by Director Faulconer, motion passed and carried.

FIRE CHIEF REPORT:

- All members are back from medical leave! Great news!

- Retirement Ceremony-Scott Apprill-March 6 10:00 @ House 1
- Unfortunate news-resignations - Dustin Hancock / Cody Martin-accepted opportunity 20 minutes from home
- 3rd Hicksville Engine to be ready for transport/delivery late next week
- Both Ladders are back in full service
- Labor management discussed changes to WOC process, pay-Update from Union Rep
- The promotional process still on hold until the above can be worked out.
- Boat 21 had an intercooler failure for the pump engine-still awaiting repairs at Kelly's Port-broad estimate of $6K-$15K depending on any additional findings. Believe to have "frozen" and flooded the motor with raw water intake.
- Update on House 1 Mold Remediation-Failed first re-test, more remediation performed, 2nd re-test was done today and will have report next week.
- Roof Leak Issues identified @ House 1 and House 2- awaiting evaluation from Black and White Roofing Company-still awaiting follow up.
- Old E21 and Old E23 are both listed with Brindlee Mountain-interested buyers to visit next week, several emails/calls of interest.
- 2023 Year end Summary is attached and will be sent out and published on the website.
- Next Meeting Thursday March 28th at 3:30pm
- Tax Initiative for April Election – meeting to be held tomorrow morning to schedule public forums. We will have a table at the Home Show this weekend both Friday and Saturday.

DEPUTY CHIEF-OPERATIONS REPORT:

- **Lexipol Partnership**: We are still working on extracting the agency's existing content into Lexipol policy. Labor has reviewed several policies. Hopefully, the Board can log into KMS and view the UI. We want to start issuing policies to the membership for review and acknowledgment.
- **Training & Promotions**: The lake area training officers meeting took place here at station 1. There is considerable interest in developing a Lake Area Training Academy and a Lake Area Recruiting program.
- **New Hires:** Justin Watkins and Tyler Johnson have progressed exceptionally, and both now count toward staffing.
- **New Sutphen Engine**: We are about two weeks from receiving the 3rd Hicksville engine; Hicksville has had some problems with their frontline apparatus that needed to be addressed, which took Erik (EVT) away from getting the 3rd engine ready for delivery.
- **The Fire Academy**: We have partnered with Clarion Events and Fire Engineering as our new CEU platform; this program has started. We will keep the board updated on its progress. CE Solutions will be obsolete as members' memberships expire.
- **AFG Grant:** The grant application period is now open; the planning committee has discussed and decided that we need to upgrade all of our station's station alerting systems. I will or have (depending on timing) been in contact with Motorola Solutions (AFG Partner) to get a needs assessment for the project. There is more to come with this.

DEPUTY CHIEF-EMS REPORT:

- M-22 vinyl has finally arrived in Columbia. Working to schedule the truck now.
- M-23 still working to get the repair process started. Awaiting crash report from MSHP.
- All 3 shifts have completed ventilator initial training with Zoll. The next step is to start an "Advanced Airway and Ventilator Use" class. The initial training was well received by all

members. For additional hands-on time, we incorporated the ventilator in the most recent RSI class make up session.

- Discussed Interfacility Transfers in the planning meeting. Working on final draft version of the procedure for the transfers.
- Implemented corrected truck check for the new Engine 21 and 22.
- Received and programmed narcotics lock boxes for all 3 engines. Awaiting install after final decision is made about what style shelving will go into the engines.
- Continued with EMS related policies in Lexipol.
- After having a system failure of the alerting system downstairs, all speaker wire routing, amplifier feed wiring, and signal wiring was rerouted and corrected. The system was restored to full function with lower draw on amplifiers and increased zone volume control. When we are able to switch to newer station alerting systems, we will have to replace at least 1 amplifier, but we will be able to replace with non-PA amplifier, which is much cheaper and easier to maintain.
- Completed data and hard drive migration of the server. All normal use drives have been replaced with SSD and it is already much faster. I am continuing to update to more current software to improve daily functionality. Also exploring upgrading to newer operating system, the current one (Windows Server 2012 R2) is no longer supported by Microsoft and will no longer get security updates.
- Reconfigured and prepared 2 old desktop computers to be put in service at outlying stations.
- Mitigated many other minor IT issues.
- Continued working in Microsoft 365 to improve its use at LOFPD. Created email/ Microsoft 365 accounts for all board members to ease data sharing.
- Final Draft versions of all protocols related to Ventilator use (5 total) have been sent to Dr. Shen.
- Began collecting and analyzing data for our required data submission for Medicaid. This will be an ongoing process.
- Received and responded to a law office request to reduce billing for an insurance company, numerous errors in their calculations, as provided by a financial analyst contracted by them, were corrected in my response. Still awaiting further from them.
- Completed AHA Instructor Refresher training, along with several other members. Coordinating classes with SFCAD still. Also exploring options to expand our class offerings to other AHA classes and NAEMT classes. Also had to reorganize the filing system in the training office, all EMS and AHA class files will be held in my office.
- Corrected "Family Sick" payroll code in ESO scheduling. Resolved errors for Amy.

FIRE CODE OFFICIAL REPORT:

- **Station 1 Mold Remediation:** As you all are probably aware, the post mold remediation test failed. The area was retreated and EnviroPro will be back this week to test again. Hopefully it passes and the contractor can begin to work toward restoring the area back to living conditions.
- **Current Construction Projects:**

1. "The Havens at Four Seasons" The condo project is almost complete. Most of the units have been approved for occupancy. The pool, parking lot, road, and all fire safety features have been completed.
2. "Four Seasons Aquatic Center" This project is starting to pick up speed in anticipation of the coming summer season. Windows and exterior siding have been installed. All pool equipment

and other fixtures have been completed. The contractor is currently working on the interior finish work.

3. "Highland Shores Condo's" The contractor has poured some of the main building footings, the elevator pit walls, and the pool deck retaining wall.
4. "The Toy Box Development" Corner of HH and Bagnell Dam Blvd. Building #1 is currently permitted and under construction. Bldg. 1 is 650' long x 60' wide (39,000 sqf.). This shell building will be divided by firewalls into 25'x 60' units and sold individually. The overall project calls for 202 units including a clubhouse and pool. I have attached a copy of the site plan to this report.

- **Proposed Commercial Projects:** Dollar General Store: I have been in contact with the architect for Dollar General. They will be submitting plans in the near future for a new store located on the corner of Mockingbird Rd. and Hwy. W (across the street from Off the Cliff). There is also a planned apartment complex on the adjacent lot going toward Bobwhite Rd.
- **Dock Permits to Date:** 40
- **Building Permits to Date:** 13
- **Fireworks Permits to Date:** 0

BOARD MEMBER REPORT:

- None

UNION REPRESENTATIVE:

- East reported he will meet with admin to finalize the road map for the tax initiative.

OLD BUSINESS:

- BC Vaughn reported that after review of the Multi-gas Detector Bids the Equipment committee made a recommendation to purchase them from Sentinal for the amount of $11,850.00. **A motion was made to purchase the multi-gas detectors in the amount of $11,850.00 from Sentinal by Director Faulconer, seconded by Director Dobson, motion passed and carried.**

NEW BUSINESS:

- None

MISCELLANEOUS HEARINGS:

- None

The motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Dobson and seconded by Director Faulconer at 4:01pm. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.

Reconvene at 5:04pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Faulconer to adjourn. The meeting adjourned at 5:04pm. **Roll call vote: Kempf -aye; Dobson-aye; Faulconer-aye.**

Minutes approved on:

3/28/24

Charlie Kempf, Board President

Michelle Kauten, Board Secretary

MEETING OF THE LAKE OZARK FIRE PROTECTION DISTRICT
February 29, 2024
Public Meeting Minutes

The Lake Ozark Fire Protection District met in a special session on Thursday, February 29, 2024. The meeting was called to order at 10:03 a.m. by Director Kempf and the pledge of allegiance was said.

Present: Director/Chairman, Charlie Kempf
Director/Treasurer Paul Faulconer
Director Ed Dobson
Fire Chief Marc Carr
Deputy Chief-Operations Brandon Roberts
District Attorney Michael Schmid
BC David Matusik
FF Lee Morris

Public Attendees: Jill Leka and Rick Barry

A motion to close this meeting and move into Executive Session, as allowed by State Statute, was made by Director Kempf and seconded by Director Dobson at 10:04 a.m. Roll call vote: Kempf – aye; Faulconer – aye; Dobson – aye.

Reconvene at 5:39 p.m.
The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion to adjourn the meeting was made by Director Faulconer and seconded by Director Dobson at 5:40 p.m. Roll call vote: Kempf – aye; Dobson – aye; Faulconer – aye.

Minutes approved on:
3/28/24

Charlie Kempf, Board Chairman

Michelle Kauten, Board Secretary