

Lake Ozark Fire Protection District
March 15, 2024
Public Meeting Minutes

The Lake Ozark Fire Protection District met in a special session on Friday, March 15, 2024. The meeting was called to order at 2:02 p.m. by Director Kempf.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer
 Director Ed Dobson
 Attorney/Michael Schmid (via TEAMS)

Public Attendees: None

Motion to close this meeting and move into Executive Session as allowed by State Statute was made by Director Kempf and seconded by Director Dobson at 2:02 p.m. **Roll call vote: Kempf – aye; Faulconer – aye; Dobson – aye.**

Reconvene at 3:20 p.m.

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

After due deliberation regarding the disciplinary hearing held on February 29, 2024, Director Faulconer made a motion to affirm the disciplinary recommendation of Chief Carr. Director Kempf seconded. Roll call vote: Kempf – aye; Faulconer – aye; Dobson – aye.

ADJOURN: With no further business to come before the Board, a motion was made by Director Dobson and seconded by Director Faulconer to adjourn. Meeting adjourned at 3:21 p.m. **Roll call vote: Kempf – aye; Faulconer – aye; Dobson – aye.**

Minutes approved on:

4-10-2024



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

Lake Ozark Fire District
Public Meeting Minutes
Date 03/28/2024

The Lake Ozark Fire Protection District met in regular session on Thursday March 28, 2024. The meeting was called to order at 3:30pm by Director Kempf and the pledge of allegiance was said.

Present: Chairman, Charlie Kempf
Director/Treasurer/ Paul Faulconer
Director Ed Dobson
Fire Chief/Marc Carr – Via Teams
Deputy Chief-Operations/Brandon Roberts
Deputy Chief-EMS/ Matt Hegel
Building Inspector/ Charles Misenheimer - absent
Attorney/Michael Schmid
Secretary/Michelle Kauten
Finance Control Officer/Amy Heier
BC Vaughn
Captain Hutzler
FF East – via Teams
FF Lowry
FF D. Martin
FF Pharr
FF J. Martin
FF Creamer
FF Kane
FF Quick
FF Watkins

Public Attendees: None

PUBLIC COMMENT:

- None

MINUTES February 6, 22, and 29, 2024: A motion to approve the minutes from meetings held on February 6, 22, and 29, 2024, was made by Director Faulconer and seconded by Director Dobson, motion passed and carried.

FINANCE CONTROL OFFICER REPORT:

- The February Financial Reports were presented to the Board.
- Anthem Renewal Rates are in. Will present at next month's meeting.

BILLING: A motion to approve the billing was made by Director Dobson and seconded by Director Faulconer, motion passed and carried.

FIRE CHIEF REPORT:

- Sales Tax Flyers mistake and resolution
- Retirement Ceremony-Scott Apprill-great turnout and awesome job be B-shift.
- Huge thank you to all who've helped with election education and St. Pat's Day Parade
- Labor management discussed changes to WOC process, pay-Update from Union Rep

- The promotional process still on hold until the above can be worked out.
- Boat 21 back in full service-awaiting final total for repair and “annual service” – according to David w/ Silverships will read the trouble codes and report back to us on reason for failure.
- Update on House 1 Mold Remediation – still on hold , ServPro came in and did a 2nd opinion on the mold test and we are waiting for those results.
- Roof Leak Issues identified @ House 1 and House 2- awaiting evaluation from Black and White Roofing Company-still awaiting follow up.
- Next Meeting Thursday April 25th at 3:30PM

DEPUTY CHIEF-OPERATIONS REPORT:

- **Lexipol:** The District has issued its first batch of policies to the membership.
- **Training:** We have begun using our new Learning Management System (LMS), Fire Engineering. This month’s training modules included Airborne and Bloodborne Pathogens, preventing sexual harassment, and Minimizing Violence in the Workplace. I am happy to say that our compliance metrics are fantastic. - For March, LAESA Training will focus on Hi-Rise Evolutions. Members will practice hooking up to standpipes and advancing attack lines in a Hi-Rise building, and smoke pots will be used to simulate a realistic scenario.
- **Probationary Firefighters:** Justin Watkins has progressed exceptionally and has been signed off to operate Rescue 21. Tyler Johnson stayed on B-shift and is assigned to M21; Tyler is close to competency with operating Rescue 21.
- **New Sutphen Engine:** We have received the third Engine from Hicksville and ordered equipment for it, such as a 5” supply hose, 2 ½ attack line, and NY and Lockwood Hooks.
- **Temporary Vacancies:** Recently, two Battalion Chiefs left their positions, which required a shift realignment. To address the vacancies, Ronnie Lowry was transferred from C-Shift to A-Shift to fill the Battalion Chief position. Caleb Freese is currently working as A-Shifts BC most days, and Ronnie is working as A-Shifts Captain most days. To fill Firefighter Lowry’s previous position, Justin Watkins was moved to C-shift from B-shift. Additionally, Rustin Stewart is currently working as BC on C-shift most days, and Firefighter David Martin is working as C-shift captain most days. We sincerely thank these members for their dedication and willingness to help the District move forward.
- **AFG Grant:** We have submitted the grant application to acquire AFG funding for our outdated Source Capture Systems. These systems are essential in controlling and removing harmful Diesel exhaust fumes from living spaces, providing the most effective mitigation to significantly reduce the daily exposure of carcinogens for our team members.
- **Request for Record:** Since the last board meeting, Several Sunshine Requests have been received and handled professionally.
- **Mollies Fund:** All program items received. Email to follow with/ program details. Sunscreen dispensers are also going to be delivered to stations.
- **Sales Tax Initiative:** Chief Vaughn and Brandon Pharr spoke with Marina with KY3 about our district and the Initiative. These two deserve a huge thank you!
- **Station Supply Ordering (work in progress):** As of writing this report, we are determining whether Smith Paper Co. can assist us with our station supply needs. We must find the best cost-effective route to supply our stations.

DEPUTY CHIEF-EMS REPORT:

- M-22 is back in full service.

- M-23 scene light replaced to restore full function to truck. Cosmetic repairs will be taken care of after M-25 functional issues are fixed. Still awaiting crash report from MSHP.
- Ventilator protocols are set to be approved Friday, 3/29/24. After that all shifts will go through thorough training and paramedics will be checked for proficiency prior to ventilators going to the trucks.
- Still discussing interfacility transfers with planning committee.
- Took full inventory of EMS Supply Room. Analyzing historical usage for last year to reduce waste from expiration/ overstock.
- Corrected ambulance truck checks with acceptable stock levels are being put into PS Trax. Should be live this coming week. This is also an effort to reduce waste with EMS supplies.
- Began exploring options for replacement of our on-site security camera systems. They are all nearing the end of their service life and replacement cameras are unreasonably expensive. This will have to wait until our contract expires with the current tech company.
- Continued working on EMS related policies in Lexipol.
- Fixed issues with Station 2 alerting system. Reconfigured network rack to prevent future issues.
- Reconciled reports for all LOFPD incidents in 2023. Discovered system issues between ESO interface and dispatch and found multiple missing fire side reports. Reports were corrected. Still working to resolve auto-generate issue for mutual aid calls.
- Installed reconfigured computer at station 3. Installed new printer/ fax/ scanner at station 2 and 3.
- Mitigated many other minor IT issues.
- New control board was installed in the EMS vending machine. This resulted in me having to add every item in inventory to a new control program online. Daily use and tracking seem better with this system.
- Created NFC tokens (same as tap to pay technology but brings your device to a specified website) for the LOFPD medical protocols and PS Trax. This should simplify narcotics logging and truck checks and alleviate voiced concerns for difficulty accessing current LOFPD Medical Protocols.
- Continued work on our required data submission for Medicaid. This will be an ongoing process.
- Resolved issues with invoicing with Zoll medical regarding shipping issues from ventilators.
- Completed next step of reporting for the ARPA EMS grant for the ventilators. After we submit proof of paid (and correct) invoice, the next step should be payment from them.
- Conducted CPR and AED training with Amy, Michelle, Charlie, and Adam. This is something that must be maintained every 2 years for them.

FIRE CODE OFFICIAL REPORT:

Burn Condition/Permit Signs: The first topic I would like to discuss and ask approval for is the ordering of the burn condition/permit signs to replace our 3 old ones. The same type of sign specifications was requested from each bidder: 4'x4', Aluminum-single sided, Reflective. We received the following 3 bids:

- **Rapid Signs:** Rigid Aluminum, single sided, reflective - \$385 each **Total: \$1,155**
.080 Aluminum, single sided, reflective - \$585 each. **Total: \$1,755**
- **Lake West Signs:** Three reflective aluminum signs - \$660 each. **Total: \$1,980**
(This sign company was very vague on its sign specifications)
- **The Sign Source:** .080 Aluminum, single sided, reflective - \$802 each. **Total: \$2,406**

It is our opinion that the Rigid Composite Aluminum sign from Rapid Signs for \$385 each would be our best option considering budget constraints and the signs we have now are made of this same material.

From what I understand, the .080 Aluminum is the standard street sign material and would also be a viable option but at greater cost. I have attached a copy of the sign print sample that we chose for our signs. Please let us know how you all wish to proceed. **A motion was made to follow the recommendation from Charlie Misenheimer and approve the purchase of 3 Rigid Composite Aluminum signs from Rapid Signs for \$385 each by Director Dobson, seconded by Director Kempf. Director Faulconer abstained.**

Training: Adam and I renewed our CPR training and Amy and Michelle also completed the class this month. On April 26th-27th I will be attending some Fire Investigation training in Jefferson City to earn CEU's for certification renewal.

Lake Area Code Official's Meeting: Today we had our monthly Code Officials Meeting hosted by Rocky Mount Fire District. The group was updated on ongoing and proposed projects in each Jurisdiction. The timeline for reviewing and adopting the 2024 Code Series was discussed as well as inquiring about some code transition training for the group. The approximate code adoption schedule is as follows:

October 2024 – March 2025 – Review and draft the new code series.

Second quarter of 2025 – Adopt the 2024 code series by Ordinance. (90-day public hearing)

July 1, 2025 – Enforcement of the 2024 code series begins.

Dock Permits to Date: 65

Building Permits to Date: 26

Fireworks Permits to Date: 1

BOARD MEMBER REPORT:

- Director Dobson attended the Four Seasons POA Meeting and the City of Lake Ozark Alderman Meeting to present the Sales Tax Initiative.

UNION REPRESENTATIVE:

- No report

OLD BUSINESS:

- Chief Carr received a full price offer for both listed Engines-but with contingencies-discussion needed. Chief Carr reported there is a department from Maine that would like to purchase both engines for \$165,000 each. They would like to pay a 10% deposit now and have us hold the trucks until June for full payment and then release at that time. **A motion was made to accept the offer from Bridgton Fire Department for \$165,000 per engine with a non-fundable 10% downpayment due now and release of both trucks once remaining full payment is received in June by Director Faulconer seconded by Director Dobson, motion passed and carried.**

NEW BUSINESS:

- None

MISCELLANEOUS HEARINGS:

- None

The motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Kempf and seconded by Director Dobson at 4:05pm. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - aye.

Reconvene at 6:05pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Dobson to adjourn. The meeting adjourned at 6:05pm. **Roll call vote: Kempf -aye; Dobson-aye; Faulconer-aye.**

Minutes approved on:

4-10-2024



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

